

Grade Point Average (GPA) System

From academic year 2005-06, a new Grade Point Average (GPA) system of grading will be adopted.

The GPA system is applicable to all students admitted in academic year 2005-06 and thereafter.

Students who were admitted in academic year 2004-05 and earlier are not affected by the requirements of the new GPA system, except that the letter grades will be applicable to them with effect from academic year 2005-06. The letter grades are : A+, A, A-, B+, B, B-, C+, C, D+, D, F.

1. Definition of Grade Point Average

1.1 Term Grade Point Average (TGPA)

TGPA represents the grade point average of all subjects attempted by a student in any term of study.

$$\text{TGPA} = \frac{\text{SUM of (Grade Point x AU* for subject attempted in the term)}}{\text{Total AU* attempted in the term of study}}$$

Term refers to semester, trimester or quarter as defined periods of study in each programme.

1.2 Cumulative Grade Point Average (CGPA)

CGPA represents the grade point average of all subjects attempted by a student.

$$\text{CGPA} = \frac{\text{SUM of (Grade Point x AU* for subject attempted to date)}}{\text{Total AU* attempted to date}}$$

**AU = Academic Unit: Each subject is assigned a certain number of AU. It is a measure of the student's workload associated with both class attendance and preparation.*

1.3 The TPGA and CGPA will be reflected in students' transcript of academic records.

2. Gradings and Calculations for Grade Point Average

2.1 Grades With Grade Point

Letter Grade	Grade Point
A+	5.00
A	5.00
A-	4.50
B+	4.00
B	3.50
B-	3.00
C+	2.50
C	2.00
D+	1.50
D	1.00
F	0.00

These letter grades (exclude grade point) are also applicable to all current students with effect from academic year 2005-06.

2.2 Notations Without Grade Points

The following notations will also be used in the academic records. They have no assigned grade point and thus will not be counted in the calculation of TGPA or CGPA.

- * - Subject with Pass/Fail grading only
- AT - By attendance only
- IP - In Progress
- W - Withdrawal
- X - Absent

2.3 Subject Exemption and Transfer of Credits

Subjects that are exempted and subjects with approval to transfer credits will not be counted in the calculation of TGPA or CGPA. However, they will be counted towards the AU requirement for graduation, and reflected in the transcript.

2.4 Fail Grade

A Fail (F) grade obtained in a subject, and a new grade attained for any subsequent repeat, will be counted in the calculation of TGPA and CGPA. The grades for all attempts will be reflected in the transcript.

3. Graduation Requirements and Academic Performance

3.1 Students in Coursework Programmes

3.1.1 Graduation Requirements

The requirements for graduation are as follow:

- i. Successful completion of all requirements as prescribed by the programme of study; and
- ii. A minimum CGPA of 2.50 is attained at the completion of the programme of study.

3.1.2 Satisfactory Academic Performance

In any term of study, a coursework student is considered to be making satisfactory progress if he attains a minimum TGPA of 2.50.

3.1.3 Poor Academic Performance

A coursework student with poor academic performance will be subjected to the following actions:

1. Academic warning if TGPA < 2.50 in any term of study
2. Termination of Candidature if TGPA < 2.50 for the second consecutive term of study.
3. Appeal against termination on the grounds of extenuating circumstances may be made, subject to the following rules:
 - i. the appeal must be submitted to the relevant School by the end of the first week of a term. Late appeals will not be considered.
 - ii. normally, only one appeal is allowed per candidature

3.2 Students in Research Programmes

3.2.1 Graduation Requirements

For graduation, a research student has to fulfill the following conditions:

- i. Successful completion of all requirements as prescribed by the programme of study or School; and
- ii. After completion of all subject requirements, a minimum CPGA of 3.00 and 3.50 must be attained for Master's students and PhD students respectively.

3.2.2 Satisfactory Academic Performance

In any term of study, a research student is considered to be making satisfactory progress if he satisfies the following conditions:

- i. Attain a minimum TGPA of 3.00 for Master's students and 3.50 for PhD students; and
- ii. Attain at least Grade Point 2.50 (grade C+) in every subject; and
- iii. Complete all subject requirements within the following stipulated period:

	Master		PhD	
	Full-Time	Part-time	Full-Time	Part-Time
Period to Complete Subject Requirements	1 year	1 year	2 years	2 years

3.2.3 Poor Academic Performance

A research student with poor academic performance will be subjected to the following actions:

Research Programme	Academic Warning	Termination of Financial Aid <u>and/or</u> Candidature
Master	<ol style="list-style-type: none"> i. TGPA < 3.00 in any term of study of study; or ii. Any subject with Grade Point less than 2.50 (below C+) 	<ol style="list-style-type: none"> i. Fail to complete all subject requirements within the stipulated period as spelt out in para 3.2.2 iii; or
PhD	<ol style="list-style-type: none"> i. TGPA < 3.50 in any term of study of study; or ii. Any subject with Grade Point less than 2.50 (below C+) 	<ol style="list-style-type: none"> ii. TGPA < 2.50 in two consecutive terms; or iii. TGPA < 3.00 in three consecutive terms.